

# I-KNOW-HOW

Pilot results, implementation and plans for the future for Belgium – Flanders region



# Work package 1: the employee/ patient

What intervention/ toolbox was developed for the patient/ employee in (country)?	Information Service Tool: website with the roadmap as starting point, with the integrated point of view of employee, health care professionals, employer.
How was this intervention/ toolbox implemented in daily operations?	We aim to broadcast the IST <ul style="list-style-type: none"><li>• a public website</li><li>• health care professionals (WP2) – Oncology department</li><li>• Employers &amp; HR professionals (WP3)</li><li>• Job coaches (broad spectrum) (WP2&amp;3)</li></ul>
What were/are the short and the (expected) long term results?	That employees with cancer <ul style="list-style-type: none"><li>• be supported in the return to work process during and after cancer treatment</li><li>• tools will be available to help them think, talk to doctors, employer,...</li><li>• Are supported to make informed decisions in this 'Return-to-work' process</li></ul> <p>In the future it can be enlarged to all chronic diseases</p>

## Work package 2: the healthcare (HC) professional

<p>What intervention/ toolbox was developed for the caregiver in (country)? <i>(Please specify the type of caregiver: formal/informal)</i></p>	<p><b>2 kinds of training:</b></p> <ul style="list-style-type: none"><li>- <b>sensibilisation workshop:</b> influence and role of a HC professional in the RTW process (2 sensibilisation workshops; 22 attendants)</li><li>- <b>2- day training for health care professionals:</b> introduction, roadmap and tools, coaching (2 trainings; 22 attendants)</li></ul>
<p>How was this intervention/ toolbox implemented in daily operations?</p>	<p>GTB will incorporate the sensibilisation workshop and roadmap in the existing partnership with WGTW- project in numerous hospitals in Flanders.</p> <p>Sterpunt Inclusief Ondernemen will incorporate workshop and training by informing and training their member 'De Werkplekarchitecten' especially the Rentree-coaches</p> <p>Artevelde: guest colleges at the training Support Employment * Social Work - personnel work * Office-Management</p>
<p>What were/ are the short and the (expected) long term results?</p>	<ul style="list-style-type: none"><li>• <b>Short term:</b> empowered in working on RTW in their job as a HC professional, gained the tools for getting patients to think about RTW earlier and more actively, got a clear view on the different steps of the disease process and the process of RTW and their role in it</li><li>• <b>Long term:</b> very early <b>interdisciplinary</b> intervention concerning RTW in all sectors and seeing work as a part of recovery (primary care, specialised care, employment sector, prevention services, health insurance companies, ...) translated in protocols</li></ul>

# Work package 3: the employer/HR-professional

<p>What intervention/ toolbox was developed for the employer in (country)?</p>	<p><b>Co-creation SME employer perspective</b> <b>Introduction workshops to SME employers &amp; HR professionals</b> <b>Aiming at SME's - &lt;50 employees</b></p>
<p>How was this intervention/ toolbox implemented in daily operations?</p>	<ul style="list-style-type: none"><li>• Training of Jobcoaches in using the visual and toolbox introducing the Roadmap as good policy on return to work</li><li>• Securex (payroll service, 50k clients). Implementation of toolbox for Client Advisors and training of those advisors.</li><li>• In work regulations template : «In order to maintain the relationship with the employee who is incapacitated for work, the employer has the option of contacting this employee during his absence. The employee has the option not to respond to this contact request.»</li></ul>
<p>What were/ are the short and the (expected) long term results?</p>	<ul style="list-style-type: none"><li>• Portal website VDAB-GTB Sterpunt (under negotiation)</li><li>• Introduction workshop on IKH with Securex as good practice will be presented to all social secretariats and External service for prevention and protection at work in Belgium (outreach to 95% of Belgian employers)</li><li>• Further training of jobcoaches – WPA (members of Sterpunt Inclusief Ondernemen) &amp; GTB – Talentoscoop</li></ul>

What actions have been taken to sustainably implement the outputs and results of the project in (country)? What contacts have been or will be made?

- I Know How will be the base to develop portal website for keep in touch and return to work in case of long term sick leave. in touch and return to work in case of long term sick leave. VDAB (Flemish Service for Employment and Vocational Training), GTB and Sterpunt Inclusief ondernemen are in

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